



Bhoj Reddy Engineering College for Women

Sponsored by Sangam Laxmibai Vidyapeet, Accredited by NAAC with A Grade, Approved by AICTE and affiliated to JNTUH
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Vinaynagar, I S Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana. www.brecw.ac.in



File No: BRECW/IQAC/AY2024-25-MOM/04

20 May 2025

Internal Quality Assurance Cell (IQAC)

The IQAC meeting was held on 19 May 2025 (Monday) at 14.30 Hrs in IQAC room (WB-307).

Agenda is as follows:

1. CRT Status on Pending Classes
2. Encourage of Funding Projects and submit proposals
3. Real-time / Societal Research Project
4. Open Electives
5. Student Development Activities
6. Students permission and punctuality
7. Faculty Publication and Professional Memberships
8. Subject Allocation for II, III, IV years
9. Lesson plan preparation for Lab and Theory Subjects
10. Completion of Course files
11. Writing Proposals for ATAL FDP (Offline and Online)
12. Any other with the permission of chair

Members Present:

- | | | |
|-----|---------------------|----------------------------------|
| 1. | Dr V Sudha | Secretary |
| 2. | Dr J Madhavan | Principal |
| 3. | Dr C Murugamani | Head-IQAC, HOD & Professor of IT |
| 4. | Dr S Asha Kiranmai | Associate Professor, EEE |
| 5. | Ms G Jyothi | Head A&E Section |
| 6. | Dr P Sumalatha | Associate Professor, CSE |
| 7. | Dr K Ashok Kumar | Associate Professor, ECE |
| 8. | Ms K Madhuravani | Associate Professor, IT |
| 9. | Ms V Pushparani | Assistant Professor, GBH |
| 10. | Mr B L Vivek Thakur | Administrative Officer |

S. D. J.

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|-----|-----------------------------|--------------------------|
| 11. | Ms Ch Padma | I/C Admin & Estt Section |
| 12. | Mrs J Swetha Madhukar Reddy | Corporator, I S Sadan |
| 13. | Ms M Sai Geetha | 22321A0220, III EEE |
| 14. | Ms B Shravya | Sub-Engineer, TGSPDCL |

Members Absent:

- | | | |
|----|-----------------|-----------------------------|
| 1. | Mr Naresh Survi | Senior Developer, Accenture |
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Meeting Minutes:

The Chairperson welcomed all members to the meeting, provided a detailed briefing on the agenda, and opened the floor for discussion. The following points were discussed along with the actions to be taken:

1. CRT Status on Pending Classes

The committee reviewed the status of Campus Recruitment Training (CRT). It was resolved that all departments must ensure the completion of pending CRT sessions at the earliest.

2. Encouragement of Funded Projects

Faculty and students were urged to identify funding agencies and submit innovative project proposals. IQAC will assist in providing necessary guidance for proposal preparation.

3. Real-Time / Societal Research Projects

Members emphasized the importance of taking up real-time, industry-oriented, and societal problem-solving research projects. Departments were requested to motivate faculty and students in this regard.

4. Open Electives

The committee discussed the effective offering and selection process of open elective subjects to ensure better student learning outcomes.

5. Student Development Activities

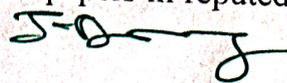
Students were encouraged to participate in workshops, seminars, and hackathons to enhance their skills and exposure.

6. Student Permission & Punctuality

It was discussed that strict discipline, punctuality, and proper permission protocols must be maintained by all students.

7. Faculty Publications & Professional Memberships

Faculty members were encouraged to publish quality research papers in reputed journals and register for memberships in recognized professional bodies.



8. Subject Allocation for II, III & IV Years

Subject allocation for the next academic semester was discussed and finalized in consultation with the respective departments.

9. Lesson Plan Preparation

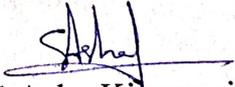
Faculty were instructed to prepare detailed lesson plans for both theory and laboratory subjects before the start of the semester.

10. Completion of Course Files

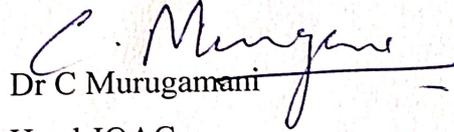
Heads of departments were reminded to ensure timely completion and submission of course files for the current academic session.

11. ATAL FDP Proposals

Faculty were motivated to prepare and submit proposals for ATAL Faculty Development Programs (FDPs) in both offline and online modes.



Dr S Asha Kiranmai
Coordinator



Dr C Murugamani
Head-IQAC

Copy to:

1. Secretary
2. Principal
3. Vice-Principal
4. All HoDs, HoFs & Members of the Committee

