



Bhoj Reddy Engineering College for Women

(Sponsored by Sangam Laxmibai Vidyapeet, approved by AICTE and affiliated to JNTUH)
Vinaynagar, IS Sadan Crossroads, Saidabad, Hyderabad – 500 059, Telangana. www.brecw.ac.in

File No: BRECW/IQAC/AY2023-24-MOM/04

30 May 2024

INTERNAL QUALITY ASSURANCE CELL (2023-24)

IQAC meeting was held on 28 May 2024 at 14.30 Hrs in IQAC Cell (WB-307).

Agenda:

1. Review about action plans taken by each department from previous meeting minutes
2. Requirements for next semester
3. Lab Requirements and academic Budget
4. Review of placement activities and about CRT classes
5. Conduction of remedial classes for slow learners
6. Condcution of FDPs and workshops
7. Need to go for internal and external audits in each department
8. Student Grievance Redressal and Anti-Ragging Initiatives
9. Alumni Engagement
10. Any other matter with the permission of the chair

Members Present:

- | | |
|-----------------------|--|
| 1. Mr M Rama Reddy | Secretary |
| 2. Dr J Madhavan | Principal |
| 3. Dr S Asha Kiranmai | Coordinator & Associate Professor, EEE |
| 4. Ms G Jyothi | Head A&E Section |
| 5. Dr P Sumalatha | Associate Professor, CSE |
| 6. Dr K Ashok Kumar | Associate Professor, ECE |
| 7. Ms K Madhuravani | Assistant Professor, IT |
| 8. Ms V Pushparani | Assistant Professor, GBH |

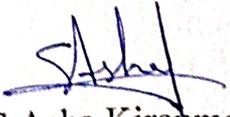
S. D. J.

- | | | |
|-----|-----------------------------|------------------------------|
| 9. | Mr B L Vivek Thakur | Administrative Officer |
| 10. | Ms Ch Padma | I/C Admin & Estt Section |
| 11. | Mr Naresh Survi | Senior Developer, Accenture |
| 12. | Ms P Akshara | 20321A0501, IV CSE-A |
| 13. | Ms S Umasri Rajeshwari | Software Developer, Ericsson |
| 14. | Mrs J Swetha Madhukar Reddy | Corporator, I S Sadan |

The Chairperson welcomed all members to the meeting, provided a detailed briefing on the agenda and opened the floor for discussions. The following points were discussed along with the corresponding actions to be taken:

1. The Coordinator reviewed the action plans implemented by each department based on the points discussed in the previous meeting.
2. The Coordinator requested all Heads of Departments (HODs) to submit their requirements for the next academic year.
3. The Coordinator informed all HODs to submit their requirements for new lab equipment to be purchased for the benefit of students.
4. The Chairperson reviewed the placement activities conducted and discussed future plans.
5. The Coordinator and HODs discussed the conduction of remedial classes for slow learners and agreed to prepare a timetable for better outcomes.
6. The Chairperson instructed all HODs to increase the number of Faculty Development Programs (FDPs) and workshops in their departments to improve quality.
7. The Chairperson instructed all HODs to conduct both internal and external audits for the current academic year.
8. The committee reviewed the current grievance redressal mechanisms and anti-ragging measures, ensuring compliance with guidelines and exploring ways to create a safer, more inclusive campus.

9. The committee discussed strategies to improve alumni relations, including involving alumni in mentorship programs, guest lectures, and networking events. Plans were made to strengthen the alumni network for future collaborative opportunities.



Dr S Asha Kiranmai -

Coordinator

Copy to:

1. Secretary
2. Principal
3. Vice-Principal
4. All HoDs, HoFs & Members of the Committee

