



Bhoj Reddy Engineering College for Women

(Sponsored by Sangam Laxmibai Vidyapeet, Approved by AICTE and Affiliated to JNTUH)

Accredited by NAAC with A Grade, Recognized under section 2(f) of the UGC act, 1956

Vinaynagar, I S Sadan X Roads, Saidabad, Hyderabad - 500 059, Telangana

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Dr G Shyama Chandra Prasad
Principal

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15th December 2025

Faculty / Staff Grievance Committee Academic Year – 2025-26

S No	Members of the Committee	Department	Designation
1	Dr M Sushama, Professor of EEE, JNTUH	EEE, JNTUH	University Nominee
2	Dr G Shyama Chandra Prasad, Professor & Principal	CSE	Chairman
3	Mr G Dayakar Reddy, Associate Professor & Vice Principal	CSE	Member
4	Ms A V S Radhika, Assistant Professor	CSE	Member
5	Ms B Jyothsna, Associate Professor	ECE	Member
6	Ms S Deepti, Associate Professor	EEE	Coordinator
7	Ms Saleha Farha, Assistant Professor	IT	Member

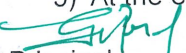
Faculty/Staff Grievance Committee is constituted in order to keep a healthy working environment and to uphold the dignity of the college by ensuring a struggle-free atmosphere in the college. Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all its faculty and staff. The Grievance Redressal Committee has been formed in the College as per the AICTE guidelines to redress the grievances of faculty and staff.

Procedure for lodging complaint and functions of Grievance Redressal Committee:

- The aggrieved staff member submits a written or online complaint to the Convener/Chairperson of the Committee. The complaint is acknowledged and entered in the Grievance Register with a unique reference number
- The Committee examines the complaint, hears the concerned parties and verifies relevant documents while maintaining confidentiality.
- Based on the inquiry, the Committee recommends appropriate corrective action to the Principal/Management.
- The decision is communicated to the complainant, action is implemented, and the grievance is closed with proper documentation.
- Keep confidential records of grievances and actions taken, monitor recurring issues, and promote a transparent, fair and harmonious work environment.

Schedule to meet: **First Monday** of every month at 12:45 hrs onwards, Principal's Office.

- Agenda is to be prepared ahead of the meeting and sent to the Principal and all members
- Attendance to be obtained in the Committee Register.
- Minutes of the Meeting to be noted and circulated to all members of the committee.
- Filing: Minutes copy to be pasted/filed in the committee register.
- At the end of the semester, the report should be submitted to the Principal.


Principal, Bhoj Reddy Engineering College for Women
Vinaynagar, Santoshnagar Cross Roads,
Hyderabad 500 059, Telangana

Copy to: Vice Principal, All HODs, HOFs, Head-A&E Section and concerned members for information and circulation.

